

Tasking Memorandum NO. 99-63

Memo for Cdrs DCMDs, DCMC CAOs

Subject: Aircraft Delivery Process Review

Date: DEC 16 1998

Suspense Date: February 15, 1999

Target Audience: DCMC Commanders with Flight Operations Activities

Requirements:

- This Tasking Memo directs DCMC Commanders to review the process of aircraft preparation for delivery to owning Services.
- Develop aircraft delivery preparation checklists; critical items of interest include processes for:
 - Incorporating Technical Directives (TDs) and Time Compliance Technical Orders (TCTOs)
 - Records review and reconciliation
 - Crew briefings (to include, if necessary, crew indoctrination into the unique aspects of contractor flight and ground operations)
- Review surveillance plans to ensure applicable TDs/TCTOs are incorporated, as appropriate, prior to ground run/flight operations.
- Address communications. Team with the aircraft program offices (and if practical, gaining units) to identify specific Service/unit needs, and to integrate those customer needs into the CAO's delivery procedures.
- All time-critical maintenance actions must be dispositioned prior to aircraft delivery to ensure all safety-of-flight items have been completed.
- Receiving units, including ferry flight crews, must be briefed on all maintenance actions that have been completed, as well as those non-time critical TD/TCTO actions that have not been completed.
- Develop a formal mechanism to collect user feedback following each aircraft delivery.

Point of Contact for Further Information:

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